



LOS ANGELES COUNTY COMMISSION ON HIV

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OPERATIONS COMMITTEE MEETING MINUTES

February 14, 2011

Approved
5/9/2011

MEMBERS PRESENT	MEMBERS ABSENT	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Michael Johnson, <i>Co-Chair</i>	Sergio Aviña	None	Jane Nachazel
Fredy Ceja	Thelma James		Craig Vincent-Jones
James Chud			
Jenny O'Malley		PUBLIC	
Dean Page		David Kelly	
Karen Peterson		Alberto Orozco	

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- 1) **Agenda:** Operations Committee Agenda, 2/14/2011
- 2) **Minutes:** Operations Committee Meeting Minutes, 1/20/2011
- 3) **Table:** Los Angeles County Commission on HIV, Membership Roster, 2/1/2011
- 4) **Table:** Commission on HIV, Overall Attendance Percentages, January - December 2010
- 5) **Table:** Commission on HIV, Roster per Seat, 2/14/2011
- 6) **Memorandum:** Interview Questions for New Commission Member Candidates, 12/5/2010
- 7) **Commissioner Application:** David Kelly, 2/14/2011
- 8) **Commissioner Application:** Alberto Orozco, 2/14/2011
- 9) **Commissioner Renewal Application:** Jim Chud, 2/14/2011
- 10) **Commissioner Renewal Application:** David Giugni, 2/14/2011
- 11) **Commissioner Renewal Application:** Kathy Watt, 2/14/2011

1. **CALL TO ORDER:** Mr. Johnson called the meeting to order at 9:50 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order with Items 9 and following postponed (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve 1/20/2011 Operations Committee Meeting minutes (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** Ms. Peterson complimented discussion at the 2/10/2011 Commission meeting.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** Mr. Vincent-Jones noted New Member Orientation will follow the March and April Commission meetings. A Committee co-chair training is also being developed in accordance with the Comprehensive Training Plan.
7. **CO-CHAIRS' REPORT:** Mr. Johnson noted other committees engage in significant work on external issues while most Operations work is internal to the Commission as an organization. The work itself, however, is very difficult as Operations must judge effectiveness of fellow Commissioners. It is important to reach out and have frank, disclosing and interactive conversations with

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colleagues when need requires in order to meet the high level of of Commission work expected. He and Ms. DeAugustine will remain available for questions as the transition moves forward.

A. Co-Chair Elections: Co-Chair nominations were Mr. Ceja and Ms. O'Malley. No other nominations were received.

MOTION #3: Elect Fredy Ceja and Jenny O'Malley Operations Committee Co-Chairs (***Passed by Consensus***).

B. Committee Work Plan: Ms. Bailey and Mr. Johnson will assist the new Co-Chairs with a draft for the March meeting.

8. MEMBERSHIP APPLICATIONS:

A. Candidate Interviews:

- Mr. Vincent-Jones said 40% of unaffiliated consumers should be Latino/a. There are now ten unaffiliated consumers of whom only two of the four required are Latino. There are three open designated consumer seats applicable to candidates under consideration: Consumer SPA 4, Consumer SPA 7 and Consumer District 3 seats.
- There are five possible candidates for SPA 4: Messrs. Chud, Kelly, Orozco, Ted Liso and Joseph Green. Messrs. Chud and Liso are also eligible for District 3 and Messrs. Kelly and Orozco for SPA 7.
- There were three interviews scheduled: two for new candidates, Messrs. Kelly and Orozco, and one renewal, Mr. Chud.
- In discussion, several noted Mr. Kelly's strong background, written and verbal communication, and volunteerism.
- Mr. Orozco, who writes for *Adelante* magazine, was noted for his Spanish communication skills and ability to reach out to the under-represented immigrant population(s) and as someone who was himself who is an immigrant.
- Mr. Chud requested an interview for his renewal application. Several noted his passion for the work, especially in voicing needs of the under-represented, fully disabled populations and willingness to improve his communications.
- ➡ Agendize development of more precise term for "fully disabled" and consider its addition to targeted populations.

B. Candidate Nominations:

- Mr. Vincent-Jones noted Ms. Watt has adapted to her move from the Priorities and Planning Committee Co-Chair to Co-Chair of the Comprehensive Care Planning Task Force. The Prevention Planning Committee has forwarded her nomination to their institutional seat. Her current Health Care Systems seat term expired June 2010.
 - Mr. Johnson complimented her ability, but questioned her response to corrective action by the Executive Committee.
- MOTION #4 (Page/Ceja):** Nominate Ted Liso to the Consumer District 3 seat, Jim Chud to the Consumer District 3 Alternate seat, Joseph Green to the Consumer SPA 4 Alternate seat, Alberto Orozco to the Consumer SPA 7 seat, and David Kelly to the Consumer SPA 7 Alternate seat, and forward to the Commission for approval and submission to the Board of Supervisors for appointment (***Passed by Consensus***).
- MOTION #5 (Chud/Ceja):** Nominate Kathy Watt to the Prevention Planning Committee representative seat and forward to the Commission for approval and submission to the Board of Supervisors for appointment (***Passed by Consensus***).

9. COMPREHENSIVE TRAINING PROGRAM (CTP): This item was postponed.

10. MEMBERSHIP MANAGEMENT: This item was postponed.

11. COMMUNITY MOBILIZATION PLAN: This item was postponed.

12. ALTERNATE OPERATIONAL RESOURCES: This item was postponed.

13. NEXT STEPS: There was no additional discussion.

14. ANNOUNCEMENTS: There were no announcements.

15. ADJOURNMENT: The meeting adjourned at 1:20 pm.